

LOYOLA MARYMOUNT UNIVERSITY
WILLIAM H. HANNON LIBRARY POLICIES AND PROCEDURES

DIVISION: Academic Affairs/William H. Hannon Library	
SUBJECT: Patron Code of Conduct	Page 1 of 2
Policy Number: LIB-SPACE-209	Supersedes: N/A
Effective Date: February 5, 2018	Previously Issued: Nov.1, 2015

1. Statement of Policy:

1.1. The spaces and resources of the William H. Hannon Library are primarily intended to serve the research and information needs of the students, faculty, and staff of the university. As a courtesy to library patrons and employees, patrons are expected to adhere to the following policies regarding appropriate behavior.

1.2. The code of conduct is not an exhaustive list of library policies that may apply to patron activities. For more information see [Policies and Procedures](#).

1.3. This policy will be enforced by library staff and LMU Public Safety Officers.

1.4 Failure of campus visitors to comply with Library policies or staff directives may result in being banned from the Library or from campus.

1.5. Library Administration is responsible for this policy.

2. Definitions:

2.1 Campus visitor is someone who is not an employee nor a student at LMU.

3. Policies:

2.1. Patrons may not harass, bully, threaten, or intimidate other users or library employees.

2.2. Patrons may not disturb the research and study of other users or hamper the work of library staff.

2.3. Patrons may not tamper with or damage University resources and property, or otherwise engage in acts of vandalism.

2.4. Smoking, including but not limited to cigarettes and e-cigarettes, and alcoholic beverages are prohibited.

2.5. Closed beverage containers and dry snacks are allowed in the library. See the [Library's Food and Drink Policy](#) for more information.

2.6. Children under 14 years of age must be accompanied by a guardian or parent, who is responsible for ensuring that children adhere to library policies.

2.7. Animals are not allowed in the library, with the exception of service animals.

2.8. Sleeping is not permitted in the library.

2.9. For the safety of our patrons and materials, transportation devices including but not limited to roller skates, skateboards, scooters, hoverboards, and bicycles may not be used in the library. We encourage patrons to use bicycle racks and lockers to store these devices. Medical accessibility devices are exempt from this policy.

2.10. Visitors are expected to leave the building by 10 P.M. For more information see [Library Services for Visitors](#).